# Case by Case Exceptions to Content Knowledge Assessments

All candidates applying for a Case by Case Exception (CBCE) must submit an application for official review along with 2 pieces of evidence, as outlined below. Applications will be reviewed twice a year, every October and April, with applications due the first of those months. Decisions will be given by Oct 31st and April 30th. However, due to the timing of this new policy coming into effect, candidates will also be reviewed in Jan/Feb 2021. Since each submission will require a separate committee be called to review, decisions may take 4-8 weeks before finalized.

Required Evidence 1: Content Coursework

*Biology, Chemistry, English Language Arts, Mathematics and Social Studies*

Candidates seeking endorsement in Biology, Chemistry, English Language Arts, Mathematics or Social Studies, must submit evidence showing that they have completed a minimum of 30 quarter credit hours/20 semester credit hours in their subject matter, having earned a grade of B or higher. Use the following table to input your coursework, grade, credits, and the institution where they were earned. The committee will verify your grades with your transcripts. If you plan to use coursework from an institution from which you have not previously submitted a transcript, you must provide an official copy of said transcript with your application.

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| --- |
| Endorsement:  |
| Course  | **Institution** | **Grade** | **Credits (Q)** | **Credits (S)** |
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|  |  |  |  |  |
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|  |  |  |  |  |
|  | **Total Credit Hours:** |  |  |

Acceptable coursework per endorsement:

* Biology: 25 quarter/16 semester credit hours must be in Biology. Additional credits may come from another science or related field. Candidate must have at least 10 quarter/8 semester credits of coursework that included a lab component.
* Chemistry: 25 quarter/16 semester credit hours must be in Chemistry. Additional credits may come from another science or related field. Candidate must have at least 10 quarter/8 semester credits of coursework that included a lab component.
* English Language Arts: 25 quarter/16 semester credit hours must be in English. Additional credits may come from Communications, Drama, Theater, Journalism or other related field.
* Mathematics: 25 quarter/16 semester credit hours must be in mathematics. Additional credits may come from another statistics, accounting, physics, or other related field.
* Social Studies: 25 quarter/16 semester credit hours must be in History. Additional credits may come from Anthropology, Political Science, Psychology, Sociology or other related field.

*Elementary Education*

Candidates seeking exemption from content testing for the elementary endorsement need to show coursework in the following areas, with a grade of B or better. While there is no credit requirement for individual courses, 30 quarter/20 semester hours total are required.

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| Endorsement: Elementary |
| Subject | **Course**  | **Institution** | **Grade** | **Credits (Q)** | **Credits (S)** |
| English |  |  |  |  |  |
| US History |  |  |  |  |  |
| Literature |  |  |  |  |  |
| Math for Elementary\* |  |  |  |  |  |
| Science w/Lab |  |  |  |  |  |
| The Arts\*\* |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | **Total Credit Hours:** |  |  |

\*Candidates may use module 209 Math Strategies Elem for the Math for Elementary requirement, however they must still meet the credit hour requirements.

\*\* The Arts may include coursework in Art, Dance, Drama, Music, Theatre, or other related fields.

*Early Childhood Education*

Candidates seeking exemption from content testing for the Early Childhood endorsement(ECE) need to complete the following courses, with a grade of 85% or better (quiz and assignment will be reviewed). Equivalent coursework can be considered for the Educational Psychology module, if that has not been taken.

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| Endorsement: Early Childhood Education |
| Course  | **Grade** |
| 107 Educational Psychology |  |
| 222 ECE Environment, Structure, and Needs |  |
| 223 ECE Methodology, Curriculum, and Communication |  |
| 224 ECE Literacy and Social Studies |  |
| 225 ECE Math and Science |  |

*Special Education*

Candidates seeking exemption from content testing for the Special Education endorsement must have passed their content endorsement assessment requirements and complete the following courses, with a grade of 85% or better (quiz and assignment will be reviewed). Equivalent coursework can be considered for Educational Psychology, if that has not been taken.

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| Endorsement: Special Education (must have content endorsement testing completed) |
| Course  | **Grade** |
| 601 SPED Foundations |  |
| 602 SPED Characteristics of a Learner |  |
| 603 SPED Methodology |  |
| 604 Assessments and RTI |  |
| 605 Emotional & Behavioral Disorders |  |
| 606 SPED Compliance |  |

*World Languages*

Candidates seeking exemption from content testing for the Designated World Languages endorsement must submit ACTFL OPI & WPT scores at Advanced Mid or better and complete the following courses, with a grade of 85% or better (quiz and assignment will be reviewed).

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| Endorsement: Designated World Languages |
| Course  | **Grade** |
| ACTFL OPI – AM or Better |  |
| ACTFL WPT – AM or Better |  |
| 200 English Language Learners |  |
| 201 World Language |  |

Required Evidence 2:

A letter of support (see template) from someone that has knowledge of the candidate’s competency in the subject matter, i.e. principal, cooperating teacher, grade level or department lead, etc.

**Or**

If the candidate has taken the NES multiple times and over the course of those tests has passed each individual section with a score of 65% or better.

Applying for CBC Exceptions

Application for CBCE

Candidate’s applying for CBCE must complete and submit the following to Bree Van Horn (vhbree@nwed.org) by the deadline (Oct 1st or April 1st) to be considered. Please allow 2-4 weeks for applications to be reviewed.

* CBCE Exception Application.
* Letter to the Committee detailing why the candidate believes they should be granted an exception.
* The completed table or content coursework, including any transcripts featuring coursework not already submitted with their admission application.
* A letter of support *or* previous tests scores as outlined above.